

ICTP Program FAQ

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Enrollment

1. Program Introduction	p2
2. Eligible Candidate	p2
3. Training Methodology	p2
4. Course Content	p3
5. Program Packages	p4
6. Program Duration	p4
7. Tuition Fees	p4
8. Tuition Payment	p4
9. Program Sessions	p5
10. Application	p5
11. Certificate	p5
12. Single Course	p6
13. Book and Materials	p6

Academics

14. Admission Prerequisites	p6
15. Learning Methods	p6
16. Student Life Cycle	p7
17. Start Date	p7
18. Evaluation	p8
19. Make-up Exam	p8
20. Course re-take	p8
21. Certificate Award	p9
22. Proof of Study	p9

1. Program Introduction

With more and more people wanting to study Chinese and a shortage of highly qualified Chinese language teachers, Beijing Language and Culture University (BLCU), with over 10 years' experience in online Chinese language teaching, is proud to present an innovative international Chinese teacher training model - ICTP to meet the needs of Chinese teachers overseas and those in all walks of life interested in making a career in teaching Chinese. The first global Online International Teacher Training Program is designed by BLCU's leading experts and utilizes international quality standards to meet the demand of Chinese teaching overseas. Its mission is to deliver both quality courses and academic services enabling current or prospective teachers the flexibility and to efficiently learn, absorb and ultimately apply the methodology of Chinese language teaching.

2. Eligible Candidate

Chinese Native speaker, resident from Hong Kong, Macau, Taiwan, Overseas Chinese and qualified non-native Chinese who are willing to teach Chinese as a foreign language or are willing to further enhance the teaching skills.

3. Training Methodology

The program is a 100% online curriculum. All courses are delivered through cloud-based Canvas learning management system which enables learners all over the world have the access to course materials anywhere and anytime. Course contents are listed as modules. Successfully paid and enrolled applicant receives log-in credentials from school and can start the course at a desired date. There are professional staff in both China and USA providing academic and technical assistance as necessary through phone or email communication.

4. Course Content

ICTP program consists of 10 courses taught by renowned professors from BLCU who are specializing in the fields of teaching Chinese as a second language. Comprehensive course contents cover from fundamental theory, classroom management to the application of modern technology and digital resources. To better serve and meet student's need, BLCU ICTP program now divide original 10 courses into two packages: ICTP I "Language Elements Courses" and ICTP II "Comprehensive Skills Courses".

Course #	ICTP Package A: Language Elements Courses		Professor
ICTP_A01	汉语国际教育概论	Introduction to TCFL	Xun Liu
ICTP_A02	汉语语音与语音教学	Pronunciation and Its Teaching Methodology	Wen Cao
ICTP_A03	汉字与汉字教学	Chinese Characters and Their Teaching Methodology	Yanmin Liang
ICTP_A04	汉语词汇与词汇教学	Chinese Vocabulary and Its Teaching Methodology	Hongbing Wang
ICTP_A05	汉语语法与语法教学	Chinese Grammar and Its Teaching Methodology	Qiangong Liu
Course #	ICTP Package B: Comprehensive Skills Courses		Professor
ICTP_B01	汉语技能教学	Teaching Chinese Language Skills	Yan Zhai
ICTP_B02	汉语课堂教学活动设计	Chinese Classroom Activity Design	Liping Jiang
ICTP_B03	课堂组织管理	Classroom Organization and Management	Jiwei Fu
ICTP_B04	中国文化与跨文化交际	Chinese Culture and Intercultural Communication	Long Cheng
ICTP_B05	现代教育技术与数字 资源应用	Modern Educational Technologies and Application of Digital Resources	Xuemei Zhao

Course Structure: each course takes three weeks to complete, followed by a one-week break before the next course begins. Courses are each 12 units. The first ten are teaching/lecture units. The 11th is a review unit and the 12th is an exam. For detailed description of each course, please visit:

<http://blcuonline.net/en/programs/international-chinese-teacher-training-program.aspx>

5. Program Packages:

ICTP Package A: Language Elements Courses are designed to train new teachers or any non-professional Chinese teachers to improve and then master the basic Chinese language teaching methods and techniques.

ICTP Package B: Comprehensive Skills Courses are designed for teachers who have years of experiences yet hope to further enhance the teaching skills to the next level. Both packages have varying degree of difficulty.

Candidates can apply for either or both packages that best fit their needs. If both packages are selected, students will be awarded two certificates for each package upon completion.

6. Package Duration

Each course takes 3 weeks to complete, with break between courses, each package takes about 20 weeks to complete. Final exam of each course usually falls on the 3rd weekend.

7. Tuition Fees

Tuition fee for each package is \$1,250. Eligible applicant may be subject to additional scholarship grant on need and merit basis.

8. Tuition Payment

Installment payments are available upon request for each package. Payment deadline is five days prior to the desired start date. To be considered for the

scholarship grant, applicants are required to submit a formal personal statement via online application. School also encourages applicant to seek alternative financial aid.

Default invoice description is “Program Tuition” and it can be customized upon student’s request.

We accept online credit card payment, bank wire and cash. Bank information is listed under personal profile in student portal.

1) Credit Card Payment

Accepted Card: VISA, MasterCard, American Express, JCB.

2) Bank Wire

Tuition can be made by domestic or international wire transfer or postal order.

3) Cash

9. Program Sessions

Application are accepted on a rolling basis. When apply, student chooses one desired start date. Please note that student must successfully register and submit tuition fees before the payment deadline in order to start the program.

10. Application

To apply for this program, please visit official website (web address: blcuonline.cn) to fill in requested fields on the website. Student will then be contacted by our Enrollment Specialist. Prospective students who reside in mainland China may send your inquiry by calling 010-82300172 or emailing eblcu@blcu.edu.cn.

11. Certificate

Students who complete all the courses with a passing grade will earn internationally recognized ICTP Certificate issued by Beijing Language and

Culture University (Training Certificate of Online International Chinese Teacher Program). Certificate is a proof that the certificate holder has received a formal systematic training from prestigious BLCU and is eligible to join BLCU worldwide alumni network. Program US partner Academic Partnerships is a world-renowned online higher education agency with affiliations in many countries of the world. This will bring more exposure to job opportunities for the students.

Click here for a sample of the certificate :

http://blcuonline.net/en/images/blcu_sample_certificate ICTP.jpg

12. Single Course

ICTP program is aimed to systematically improve teacher's skillset. A total of 10 courses are efficiently segmented and closely interconnected in contents. We do not recommend student only taking one or a few courses from the entire program.

13. Books and Materials

ICTP program is 100% online. There are no required textbooks. Books referred or cited during course are for your reference only.

14. Admissions Pre-requisite

- 1) Educational Level: Associate degree or above
- 2) Minimum Chinese level: Native Chinese speaker or non-native speaker holding HSK level 6 certificate

15. Learning Method

Program is 100% on Canvas platform where students will study through multimedia learning materials, discussion board, asynchronous tutor session and online interactive video learning.

Each course includes a large number of multimedia learning materials that

can be viewed multiple times.

Discussion board is open weekly for student to discuss a related topic in course content.

For any questions regarding the learning process, student are encouraged to send questions via email or phone contact to lecturer or TA. Questions will be replied within 48 hours. Contact information can be found in course syllabus.

If a common question is raised by a significant amount of students and cannot be resolved by the attempts above, lecturers or TAs will schedule a time to answer the questions to all the student through real-time video.

For more detailed explanation, please check out course ICTP-00 Course Orientation.

16. Student Life Cycle

- 1) Submit an online application via <http://blcuonline.net>
- 2) Application review (contacted by enrollment specialist within 48 hours)
- 3) Receive enrollment confirmation email and credential to log into student portal
- 4) Log in to student portal to pay for tuition fee
- 5) Receive payment confirmation email and credential to log into Canvas learning platform
- 6) Start course on desired start date by logging into <https://eblcu.instructure.com>.
- 7) There is one week break between courses.
- 8) Complete course with a passing grade. Receive certificate from BLCU.

17. Start Date

Program courses are repeated on a 20 week cycle. Students may inquire about start date via <http://blcuonline.net/en/start-dates.aspx>. In addition, there are reminder settings on the student portal and on Canvas platform to remind the students of the start dates.

Each course takes 3 weeks to complete. There is one week break between two courses. Please note there are deadlines for each week's discussion, assignment and assessment. The cut-off time is usually the following Monday at 12:00pm Beijing time. Student may not receive a grade if he/she misses the deadline.

18. Evaluation

Each course is graded independently. The final grade is comprised of participation (discussion, assignment, weekly quiz) and final exam. Class participation accounts for 40% and final exam accounts for 60%. Teacher will respond to student's weekly quiz and assignment as well as final exam within 3 days. Student can also check grade and teacher's comment under "My Grade".

A passing grade is 60% or above. Student with a failing grade can contact school to schedule a make-up exam or to re-take the course.

19. Make-up exam

Make-up exam's questions are randomly selected from Test Bank to ensure a similar format and difficulty level. Only 1 make-up exam is allowed for each course in one program cycle.

To apply for make-up exam, student log-in personal profile page and submit "application for make-up exam" within 2 business days after obtaining course grade.

Make-up exam starts at 12:01 AM the week of new course and ends on the following Monday at 11:59 AM Beijing Time.

20. Re-take

Free course re-take is available if student meet one or more conditions below:

- ① incomplete current running course
- ② incomplete final exam for current running course

③ Make-up exam failed

To apply for a course re-take, students must register for the course one week prior to the beginning of the same course in the next program cycle by logging into their personal profile page and submit an “application for course re-take”. Each course will only have one FREE course re-take opportunity. If a student fails the exam during course re-take, the student can apply for an additional make-up exam. If student still fails, the student must re-register for the program and submit tuition fee as a new applicant. There is no limit on how many times a student may-re-register for the program.

21. Certificate Award

Students who have completed courses with a passing grade will be awarded ICTP Certificate issued by Beijing Language and Culture University.

22. Proof of study

Students must have completed at least 3 out of 5 courses in one package in order to qualify for the proof of study issued by BLCU. Please visit the personal profile page and click “Proof of Study application”. Student will receive a scanned copy of their proof of study within 10 days of the request submission.